

## PART I - INVITATION FOR BIDS

The Asbury Foundation is requesting sealed bids for the Albright Life -Exterior Renovations Project. Bids shall be submitted hard copy to Larson Design Group, 1000 Commerce Park Drive, Suite 201, Williamsport, PA 17701 by Monday, May 12, 2025, at 3:00 PM. Bids will be read aloud at this time. Any bid received after closing time will be returned unopened.

The project will consist of removing existing stucco finish from the exterior of the building and replacing it with a metal panel system.

A cashier's check or an acceptable bidder's bond, payable to the Asbury Foundation, in an amount of not less than ten (10%) percent of the largest possible total for the bid submitted, must accompany the bid. A performance bond and a payment bond, each for one hundred (100%) percent of the contract price, will be required. The successful bidder shall also furnish to Asbury Foundation a maintenance bond covering defects of material and workmanship for the calendar year following the Asbury Foundation's approval and acceptance of the construction.

This project is a Prevailing Wage Project under Davis-Bacon Wage Rates and the Federal Labor Standards Provisions applicable to contracts covering federally financed and assisted construction shall apply.

***A pre-bid meeting for the project will be held on Tuesday, April 29, 2025 at 11:00 AM at Albright LIFE located at 901 Memorial Ave, Williamsport, PA 17701.***

Complete bidding documents are available from Larson Design Group at the following bidding website; <http://bidplans.larsondesigngroup.com>. Interested parties are required to register on the website for the ability to view and/or acquire the Bid Documents for this project. It is the responsibility of any person or organization interested in a hard copy of the Bidding Documents to pay all costs associated with printing. Contact the Engineer, Larson Design Group, 1000 Commerce Park Road, Suite 201, Williamsport PA 17701; 570-323-6603 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, with any questions pertaining to access and use of the website.

Questions regarding the Invitation to Bid shall be submitted via the Larson Design Group bidding website.

In case of ambiguity or lack of clearness in stating prices in the proposal, the Foundation reserves the right to accept the most advantageous construction thereof to the Foundation or to reject the proposal. The Foundation reserves the right to reject any or all bids and to waive irregularity in the Bids and in the Bidding. No bid may be withdrawn until the expiration of ninety (90) days from the date bids are opened.

In addition to the Equal Employment requirements of Executive Order 11246 regarding discrimination, the CONTRACTOR must establish a 6.9% goal for female participation and a 1% goal for minority participation in his/her aggregate on-site construction workforce for contracts in excess of \$10,000.

The Asbury Foundation is utilizing federal funds for this project, and Asbury Foundation has adopted a Minority and Women Business Enterprise (MBE/WBE) plan in accordance with Executive Orders 11625, 12138, and 12432 and a Section 3 Action Plan in accordance with Title 24 Part 75 Code of Federal Regulations. As such, the bidders/offerors must submit documentary evidence of minority and women business enterprises and Section 3 business concerns who have been contacted and to whom commitments have been made. Documentation of such solicitations and commitments shall be submitted with the bid. In accordance with the Buy America, Build America Act, Bidder must also adhere to such requirements, the bidders/offerors must adhere to these requirements and submit the included certification.

Moreover, the CONTRACTOR shall strive to meet the MBE goal of 5% and the WBE goal of 3% for contracts of \$25,000 or more. For projects which the amount of HUD or CDBG funding exceeds \$200,000 the CONTRACTOR must attempt to meet the minimum numerical goals of which 25% or more of the total number of labor hours worked by all workers on a Section 3 project are Section 3 workers, per 24 CFR Part 75.19; and 5% or more of the total number of labor hours worked by all workers on a Section 3 project are

Targeted Section 3 workers, as defined in 24 CFR Part 75.21. The Asbury Foundation, in accordance with its Section 3 Action Plan, may provide a bid preference to a bidder who is a Section 3 business concern. MBE/WBE and Section 3 business concerns shall be afforded full opportunity to bid without discrimination. Davis-Bacon and Related Acts apply to this Project.

Bids may be held by the Asbury Foundation for up to 60 days from the date of opening for the purpose of reviewing the bids and investigating the qualifications of bidders prior to awarding the contract. The Asbury Foundation reserves the right to reject any or all bids, to waive any irregularities, or to negotiate contract amounts.

Asbury Foundation  
90 Maplewood Drive  
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