



# THE ENTERPRISE CENTER

BUSINESS | CAPITAL | COMMUNITY

## **The Enterprise Center Community Development Corporation** **Request for Proposals: Corridor Cleaning Contract**

### ***About The Enterprise Center Community Development Corporation***

The Enterprise Center Community Development Corporation (TEC-CDC) is a nonprofit organization founded in 2001 as an affiliate of The Enterprise Center (TEC), and its mission is to catalyze benefits for businesses and residents that spark community revitalization. For 22 years, TEC-CDC has operated initiatives and redevelopment projects, rebuilt infrastructure, and created economic opportunities for both residents and small businesses in Philadelphia, PA.

TEC-CDC operates out of TEC's corporate office space in West Philadelphia. TEC-CDC is located within the West Philadelphia Promise Zone, where 51% of residents are below the poverty line. The businesses TEC-CDC serves come from diverse racial, gender, and economic backgrounds, with 80% led by a person of color. A significant focus of our work is the 52nd Street commercial corridor.

### ***About This Project***

The City of Philadelphia Commerce Department oversees a Commercial Corridor Cleaning Assistance Program which funds community based non-profit organizations to provide regularly scheduled sidewalk sweeping and litter removal within commercial corridors. TEC-CDC holds a contract with the Department of Commerce to carry out this work on designated streets in West Philadelphia.

The PHL-TCB program has four primary goals:

1. Remove litter and create clean commercial districts within Philadelphia neighborhoods.
2. Promote the economic viability and recovery of businesses by caring for commercial corridors and creating an inviting environment for businesses and shoppers.
3. Create work opportunities for Philadelphians.
4. Grow the capacity of small businesses and organizations that provide cleaning services.

TEC-CDC currently operates a cleaning team and is seeking quotes from skilled cleaning service providers to manage the cleaning operations for the designated cleaning areas.

We seek firms that:

- Have demonstrated excellence at commercial and outdoor cleaning services
- Are locally based, with experience working within the City of Philadelphia

*Special consideration will be given to MBE / WBE / DBE firms.*

### **Scope of Services & Service Area**

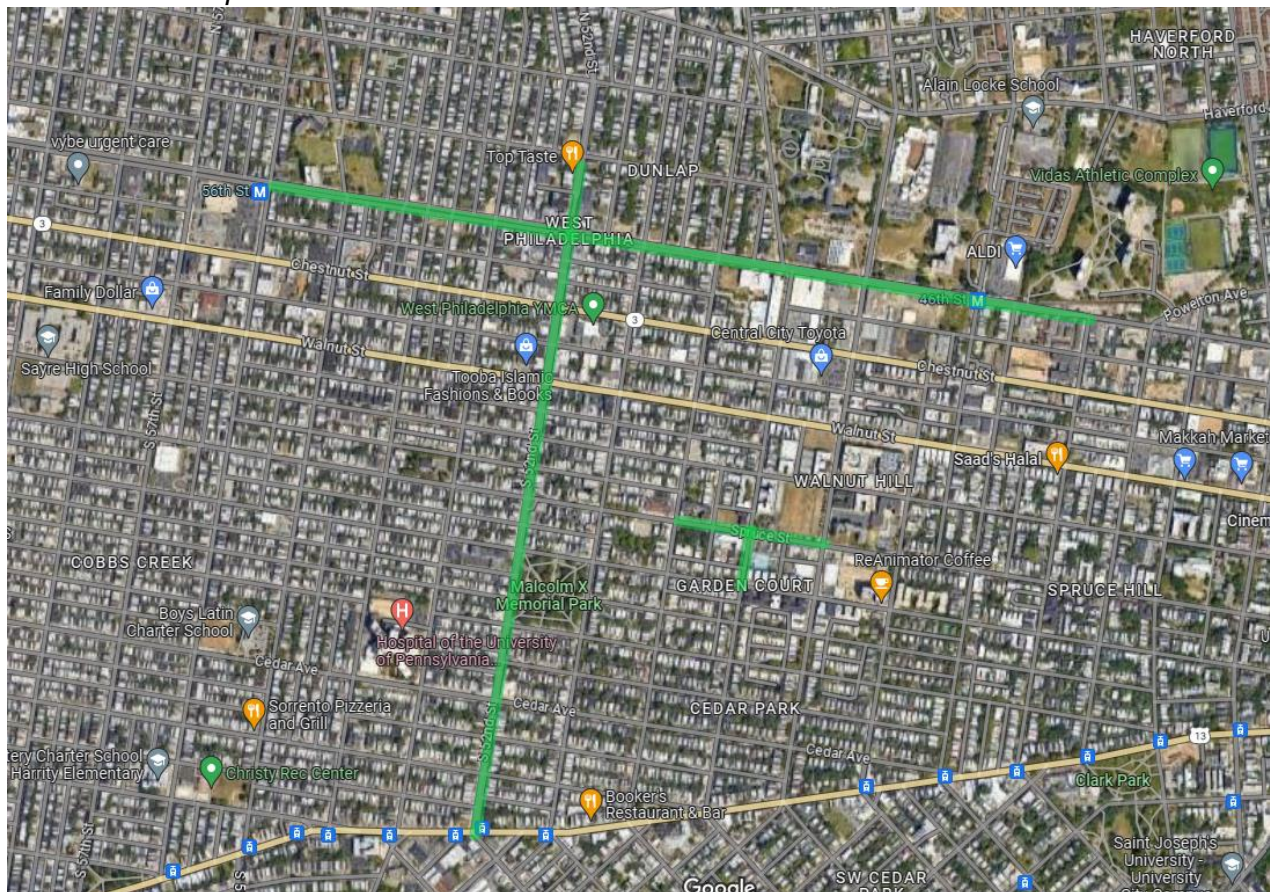
The selected firm will be responsible for the following:

- Managing cleaning services along the below designated cleaning areas.
- Provide cleaning supplies, materials, and weather appropriate uniforms for each season.
- Trash will be stored in The Enterprise Center's dumpster and should not be included in your cost estimate

The Service Area for this contract is as follows:

- 52<sup>nd</sup>: Arch St. to Baltimore Ave.
- Market: 45<sup>th</sup> St. to 56<sup>th</sup> St.
- Spruce: 47<sup>th</sup> St. to 49<sup>th</sup> St.
- 48<sup>th</sup>: Pine St. to Spruce St.

### Service Area Map



### Additional Provisions/Requirements:

Selected firms must:

- Pay employees a minimum of \$16/hr
- Be willing to commit contractually to retain current TEC cleaning team members as long as they continue to perform at a high level and seek employment.
  - This includes two full-time employees at making \$17/hr and \$20/hr respectively.
  - Three part-time employees making \$16/hr.
  - Assume the existing team as your organization's employees

**Proposal Materials**

Interested parties may submit the following materials to TEC-CDC to [dwilliams@theenterprisecenter.com](mailto:dwilliams@theenterprisecenter.com), by Tuesday, July 25, 2023 at 5pm:

- Budget (template can be [downloaded here](#))
- Examples of past, relevant work successfully completed and / or underway
- Brief narrative explaining why your company can provide the most efficient and effective cleaning services for the cleaning area

Proposals will be selected by TEC-CDC based on:

- Competitive budget
- Demonstrated ability to perform the full scope outlined here, and further negotiated in a subcontract
- Previous experience

We anticipate that an award will be announced by the beginning of August 2023.

**Contact Information**

Please direct questions and submissions to TEC-CDC Senior Director, Daria Williams <mailto:dwilliams@theenterprisecenter.com>.

**Equal Opportunity Contractor**

*TEC-CDC is an equal opportunity contractor. Our organizations celebrate diversity and encourage minority and women owned firms to apply. We prohibit discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.*